

Office of the Project Director
Community-based Forest Management and
Livelihoods Improvement in Meghalaya

Shalom Building, 2nd Floor,
Lower Lachumiere, Shillong—793001

+91 364-3510190 www.mbda.gov.in

meglife.mbda@gmail.com/jica.mbda@gmail.com



Meghalaya Livelihood Improvement
through Forest Enhancement



Meghalaya Basin
Development Authority



Japan International
Cooperation Agency

No. MBDA/JICA/Procure/2022/1760 / 937

Dated: Shillong, the 7th March, 2023

From:

Shri Gunanka DB, IFS
Additional Project Director
MegLIFE, MBDA, Shillong

To:

Block Project Managers
MegLIFE, MBDA


Sub: Facilitating VPICs for procurement of construction materials

Ref: Minutes of Meeting No. MBDA/JICA/2021/1090/830 dt.6th Dec, 2022

With reference to the subject cited above and minutes under reference, all the BPMs are hereby directed to facilitate the VPICs in procurement of materials required for construction works. In this regard, the applicable guidelines for procurement of materials are given below for your ready reference and necessary action.

Threshold Limit as per GFR 2017 -Chapter 6 (Procurement)	
Value in INR	Remarks
Up to 25,000/-	Direct Purchase without Quotation
25,000/- up to 2,50,000/-	Purchase of goods costing above Rs. 25,000/- up to Rs. 2,50,000/- on the recommendations of a Local Purchase Committee (LPC). The details of the Local Purchase Committee are as under: <ul style="list-style-type: none">LPC should consist of four VPIC members.50% women representation is mandatory in the LPC.LPC should be constituted by the Executive Committee of VPIC.Chairperson and Secretary of the Executive Committee of VPIC can not be the member of the LPC.Any relative or family member of the prospective vendor cannot be part of the LPC.A copy of Notice issued by the VPIC EC for constitution of LPC shall be submitted to SPMU.
Above ₹ 2,50,000/-	Procurement of goods would be facilitated by SPMU.

For every purchase above ₹ 25,000/- (rupees twenty-five thousand only) upto ₹ 2,50,000/- (rupees two lakhs fifty thousand only), BPMs should facilitate the VPICs for identification of suitable vendors. BPMs should shortlist at least three vendors and share the price lists offered by them to the VPICs and also to the SPMU. However, VPICs may choose to procure from a vendor other than the shortlisted vendors if the materials can be procured at a lower price than the prices offered by the shortlisted vendors.


Additional Project Director
MegLIFE, MBDA Shillong

Copy to:

1. The Project Director, MegLIFE, MBDA, Main Secretariate Building, Shillong
2. The Deputy Commissioners of all 11 MegLIFE Districts
3. District Project Managers, MegLIFE, MBDA


Additional Project Director
MegLIFE, MBDA Shillong